



Centre for Open and Distance Learning(CODL) Tezpur University

Tezpur, Assam: 784028

Email- codl@tezu.ernet.in/ codldirector@tezu.ernet.in

Ref No- F.TU/CODL/Office/12/11/1301

Date: 29/01/2020

NOTIFICATION

This is for the information of the following concerned learners of CODL (list enclosed), that a **Two-Day Research Orientation** Programme shall be held on **February 14-15, 2020** in CODL Office for the benefit of the learners and in view of the challenges faced by them in preparing the dissertation project work to be submitted in the second semester. Further it also aims to increase familiarity with the concept of Research Methodology and Academic Writing. The 2 days orientation shall cover the following topics: -

- Administrative procedure pertaining to the dissertation
 - Research methodology
 - Academic writing
- Usage of computer in research and academic writing.

In view of the above and in order to improve the quality of the research work submitted in DCG 204P course, all learners whose names are enclosed herewith are informed to attend the same. Learners must also note that **any sub-standard project work submitted after the said orientation programme shall not be admitted** for evaluation and will have to be resubmitted as per standards.

Further the learners whose names are enclosed herewith shall be required to pay a **One-time Registration Fee of Rs. 1000/-** (to cover working lunch, light refreshments on both days and certificate of participation) on spot on the first day of the orientation programme. Learners may also note that those who require accommodation on the said days must indicate the same in the registration form itself. Confirmation of accommodation (subject to availability) shall be provided by February 12th, 2020 **and applicable charges shall have to be paid separately by the learners directly to the property where it shall be made available.**

Learners must go through the following pre-requisites as mentioned below before coming for attending the programme.

Last Date of Registration- February 7th, 2020 (12.00 pm)

[Link for Registration- shorturl.at/qwAFN](http://shorturl.at/qwAFN)

Sd/-
Director
Centre For Open and Distance Learning

CENTRE FOR OPEN AND DISTANCE LEARNING
TEZPUR UNIVERSITY

Schedule For Two- Day Research Orientation Classes

Day	Time	Topic
Day I February 14, 2020	9:30 am – 10 am	Administrative procedure to be followed for Dissertation
	10 am – 11 am	Introduction to Research
	11 am- 12 am	Importance of Review of the Literature
	12 noon- 1 pm	Types of Research
	1 pm – 2 pm	Lunch break
	2 pm – 3 pm	Research Design
	3 pm – 4 pm	Sampling
Day II February 15, 2020	10 am – 11 am	Methods and Tools of Data Collection
	11 am- 12 am	Formulation of Tools of Data Collection
	12 noon- 1 pm	Basic Computer Skills for Research
	1 pm – 2 pm	Lunch break
	2 pm – 3 pm	Academic Writing and Plagiarism
	3 pm – 4 pm	Writing of Research Proposal and Dissertation

Pre-requisite for the Learners for the Two-Day Research Orientation Classes

- The learners should carry a laptop and pen drive.
- Learners are expected to read a couple of E-books (uploaded in the WhatsApp group) before their participation in the research orientation classes.
- Learner should bring the draft proposal (as per the format uploaded in the WhatsApp group) in hard copy form .

